## WHAT IS CLAIMED IS:

A method for managing data, comprising the steps of: establishing a link with a database; importing bibliographic data from the database; grouping the imported data into at least one category; storing the bibliographic data in at least one internal database; linking together the corresponding imported data to form a record; selecting a least one category for viewing; retrieving the records from the selected categories; and displaying the records by the selected categories.

- 2. The method of claim 1, wherein the imported data is linked to corresponding imported that by a tight link.
- 3. The method of claim 2, wherein the tight link corresponds to an access number and/or a patent number.
- 4. The method of claim 3, wherein the selected data is displayed in a graphical format.
- 5. The method of claim 1, wherein the groupings of the data are chosen by the user.
- The method of claim 1, wherein the groupings are listed in categories 6. named by the user.
- The method of claim 1, wherein data imported from at least one database 7. provide information to each of the patents or documents cited for a particular patent or group of patents.

- The method of claim 1, wherein each internal database stores a predetermined category of imported data.
- 9. The method of claim 1, wherein a parameter file is created, prior to importation of data, which contains various categories of bibliographic data for an individual record
- 10. The method of claim 1, wherein the data is displayed in a spreadsheet format in accordance with a user's preference selection.
- 11. The method of claim 1, wherein the displayed data can be manipulated by a user in order to view the data most relevant to the user's needs.
- 12. The method of claim 1, wherein the bibliographic data pertains to patents.
- 13. A system for acquiring and presenting data, comprising:
  a computer that establishes a link with a database and imports data from the database,

a memory that stores the imported data in various groupings and categories;

an internal parameter that links corresponding data with each other to form a record of data;

a selection component that allows a user to select particular data of a record and the format of the data for display; and

a presentation device that displays the selected data.

14. The system of claim 13, wherein the imported data is bibliographic data related to patents.

- The system of claim 13, wherein the data is linked by the internal parameter according to access number and/or patent number.
- 16. The system of claim 13, wherein the data is provided in a statistical spreadsheet format.
- 17. The system of claim 13, wherein the data is presented in a graphical format.
- 18. The system of claim 13, wherein data may be marked by the user with an indication of priority.
- 19. The system of claim 13, wherein the data imported includes the number of references cited to a patent.
- 20. A computer readable medium containing a program which executes the following steps:

establishing a link with a database;

importing data from the database, where the data includes bibliographic data;

grouping the imported data into at least one category;

storing the grouped bibliographic data in at least one internal database;

linking corresponding imported data to form a record;

selecting at least one category for viewing;

retrieving the records from the selected categories; and

displaying the records by the selected categories.